



COUNTY OF PLACER CIVIL SERVICE COMMISSION

April 10, 2000
MINUTES
5:30 P.M.

CIVIL SERVICE COMMISSION

SYLVIA BESANA
RICHARD COSTIGAN, III,
RON LE DOUX, Vice Chair
WILLIAM STOCKWIN
JAMES WEBBER, Chair

Nancy Nittler, Personnel Director
Carol Braun, Executive Secretary

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

5:10 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioner's present. Chairman Webber presiding.

CLOSED SESSION:

5:15 PM Review of Recommended Merit Increases

OPEN SESSION - 5:30 PM

- I. CLOSED SESSION REPORT: Chairman Webber announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Besana and seconded by LeDoux that the merit increases be approved as recommended by the departments. Two were denied and are to be returned at the July 2000 meeting. Motion carried unanimously.
- II. AGENDA APPROVAL: It was moved by Costigan and seconded by Stockwin to approve the agenda. Motion carried unanimously.
- III. MINUTES OF PREVIOUS MEETING: Moved by LeDoux and seconded by Besana that the minutes of March 13, 2000, be approved. Motion carried unanimously.
- IV. PUBLIC COMMENTS: None
- V. OLD BUSINESS

1. Findings – Appeal of Rejection of Application

a. Client Services Counselor I

It was moved by Cositgan and seconded by Stockwin to reject the appeal. Motion carried unanimously.

VI. NEW BUSINESS

A. Finalize Disciplinary Appeal Hearing Dates

1. HHS

Hearing no objection to the dates noticed the hearing has been set for April 26 and 27, 2000 beginning at 4PM.

B. Reclassification Request

1. Sheriff's Department

It was moved by LeDoux and seconded by Besana to approve the reclassification of one Administrative Technician, range 38.5 to Staff Services Analyst I/II, range 41.5/43.5. Motion carried unanimously.

C. New Classification Specification and Specification Revision

1. Economic Development and Redevelopment

a. Senior Redevelopment Specialist

b. Senior Economic Development Specialist

c. Redevelopment Specialist

d. Economic Development Specialist

It was moved by Besana and seconded by Stockwin to approve the new classification specifications of Senior Redevelopment Specialist, range 45.5, Senior Economic Development Specialist, range 43.5, Redevelopment Specialist, range 43.5, and the revised classification specification for Economic Development Specialist. Motion carried unanimously.

D. Rule Change – Chapter 14, Section 14.1720

It was moved by Besana and seconded by Costigan to approve revisions to the above rule allowing applicants to submit resumes to meet final filing date and also requiring signature on an official county application prior to the first examination. Motion carried unanimously.

E. Anniversary Date Adjustment

It was moved by LeDoux and seconded by Besana to approve the request from the Sheriff's Department to change an employee's anniversary date from March 11, 2001 to September 26, 2000. Motion carried unanimously.

F. Extension of Work Out Of Class Pay

It was moved by Stockwin and seconded by LeDoux to approve the work out of class extensions as listed in staff memo after removing Guy Smyth who is in the unclassified service. Motion carried unanimously.

VII. LEAVES OF ABSENCE: As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VIII. COMMUNICATIONS

- A. Provisional Appointments - One
- B. Staff Reports and Correspondence

IX. ADJOURNMENT: There being nothing further to come before the Commission the meeting was adjourned. The next regular meeting will be held at **5:30 PM**, on Monday, May 8, 2000, at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION



JIM WEBBER
CHAIRMAN



CAROL BRAUN
EXECUTIVE SECRETARY